Civil Service Retirement System (CSRS)

For Firefighters

INTRODUCTION

ABC-C MISSION: We are a top performing, caring team of Civilian Human Resource professionals providing quality benefits and entitlements services to our customers through a centralized automated center.

ABC-C SERVICES: Provide advisory services and process transactions for:

- **Federal Employees Health Benefits (FEHB)**
- **Federal Employees' Group Life Insurance (FEGLI)**
- **Thrift Savings Plan (TSP)**
- **Retirement (FERS & CSRS)**
- **Survivorship (Death Claim Processing)**

ABC-C AUTOMATED SYSTEMS

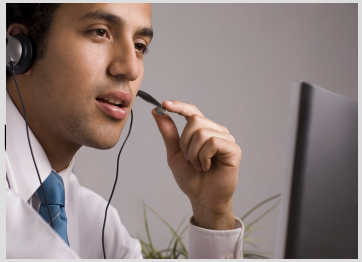
EBIS – Web Based

- Customer-friendly
- Available 24 hours a day
- Secure site
- Ability to read at convenience
- Ability to print screens of information
- Can process benefits transactions without counselor assistance
- Ability to print benefits forms
- Estimate calculators
- ABC-C website: https://www.abc.army.mil

ABC-C AUTOMATED SYSTEMS

IVRS - Telephone

- Can connect with a counselor if needed
- Available to those without computer access
- Requires use of SSN and PIN only
- Can process benefit transactions without counselor assistance



- Can receive faxed back copies of documents (FEHB enrollment form)
- Counselors are available 12 hours a day
- Automated system available 24 hours a day
- ABC-C toll-free telephone number is 1-877-276-9287 (TDD for the hearing impaired is 1-877-276-9833)

COUNSELOR ASSISTED CALLS

1 JANUARY – 31 DECEMBER 2008

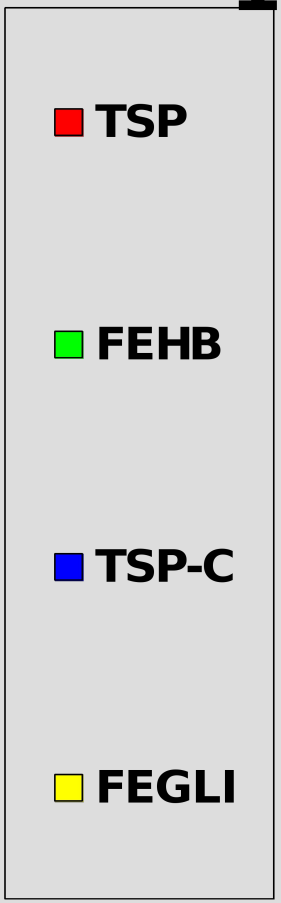
88,721 Total Calls
Average Answer Time: 43 Seconds
Average Call Length: 9 Minutes 26 Seconds
Average Wrap-Up Time: 2 Minutes 27 Seconds

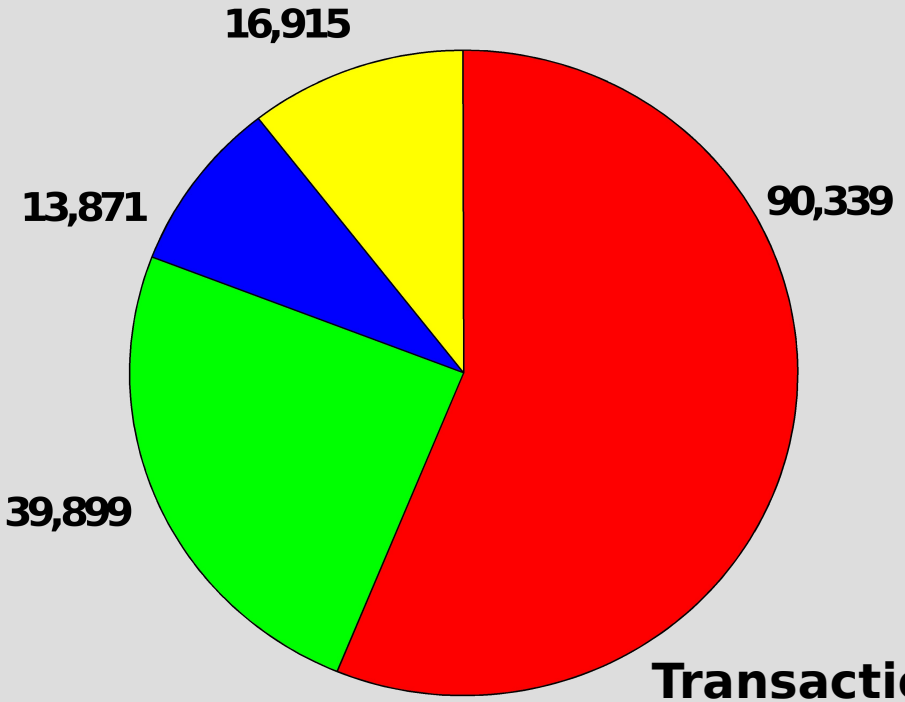
ABC-C Benefits Counselors are available from 6:00 a.m. to 6:00 p.m. CT
Monday - Friday

Peak Call Times are between 8:00 a.m. and 2:00 p.m.

BENEFITS TRANSACTION SUMMARY

1 JANUARY – 31 DECEMBER 2008

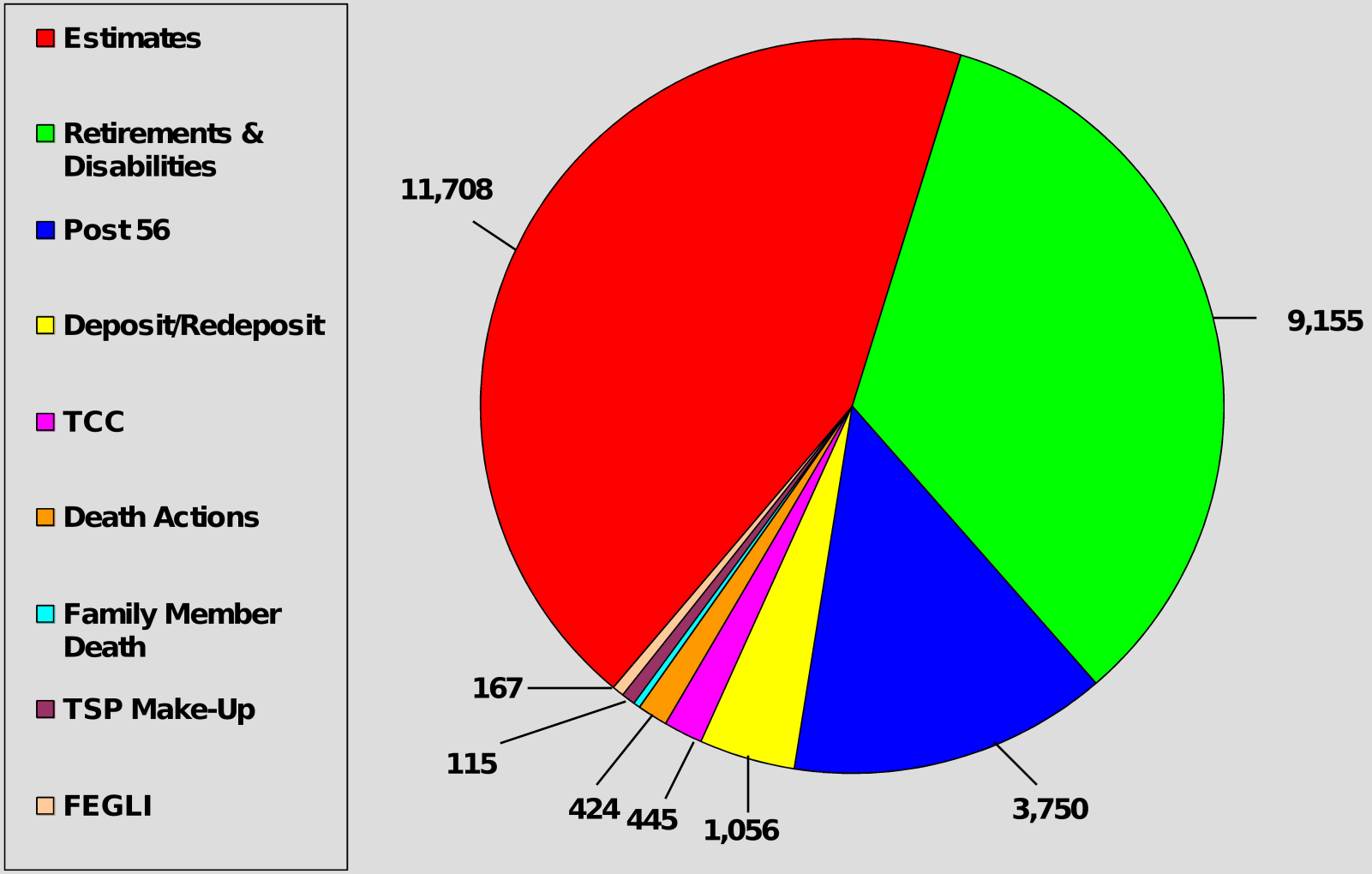




Transaction Source:
EBIS (Web) – 142,231
IVRS (Phone) – 3,232
Counselor Assisted – 15,56
Total Transactions = 161,0

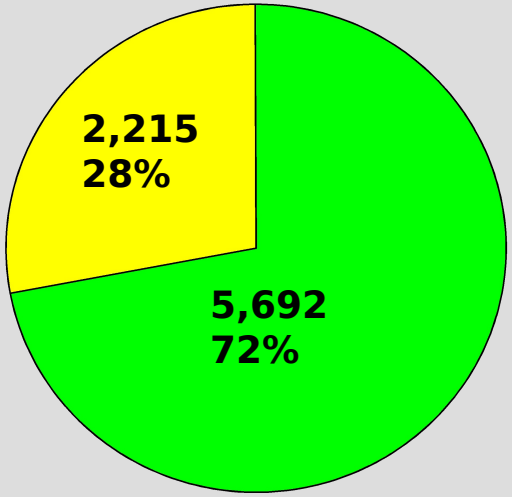
PRODUCTION SUMMARY

1 JANUARY – 31 DECEMBER 2008

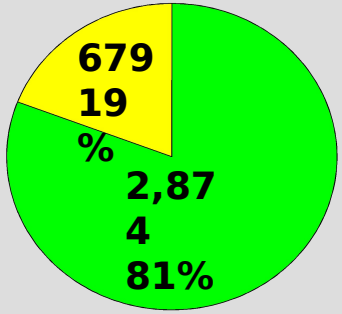


RETIREMENT PROCESSING TIME

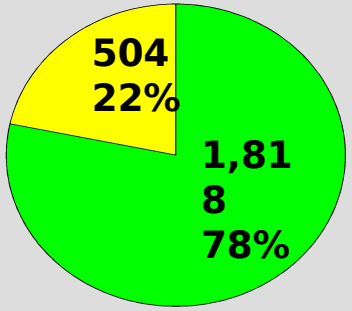
1 JANUARY – 31 DECEMBER 2008



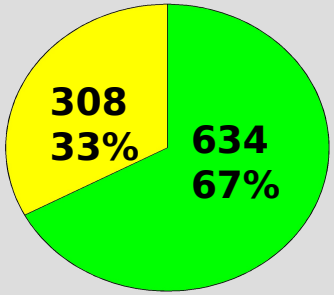
Total: 7,907
Met
Did Not Meet



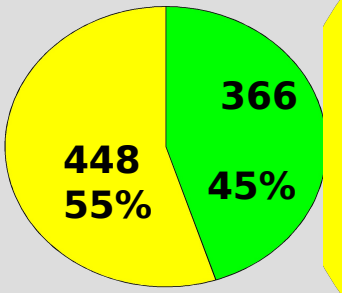
Rcvd More Than 60 Days: 3,553



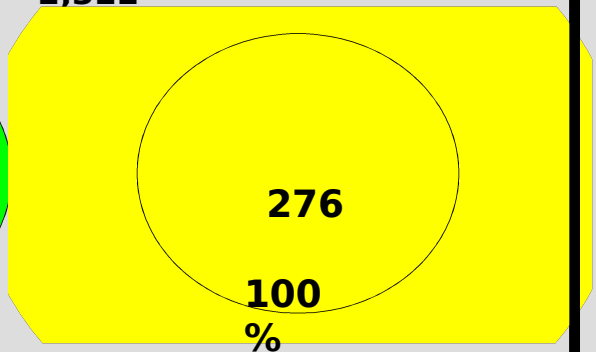
Rcvd 31-60 Days: 2,322



Rcvd 16-30 Days: 942



Rcvd 1-15 Days: 814



Rcvd On/After DOR: 276

Goal: Complete retirement package NLT 5 working days prior to DOR.

CONTINUING CHALLENGES

- **Last minute VERA/VSIP approvals**

- **Late submission of retirement packages**
  - **Direct correlation between package submitted less than 30 days of DOR an inability to meet timeliness goals**

- **Federal Erroneous Retirement Coverage Corrections Act (FERCCA)**

- **Aging workforce**

- **RetireEZ – formerly Retirement Systems Modernization (RSM)**

- **Financial Literacy Education**

ON THE HORIZON

- **HR Link (electronic estimates)**
- **Access for Non Appropriated Fund (NAF) employees**
- **eSeminar**
- **Retire EZ – formerly Retirement Systems Modernization (RSM)**
- **Financial Literacy Education**

Questions?

CSRS FIREFIGHTER (FF) DEFINITIONS

- **An employee in a position whose duties are primarily to perform work:**
  - **Directly connected with the control and extinguishment of fires, OR**
  - **The maintenance and use of firefighting apparatus and equipment**
  - **Includes an employee who moves directly from a primary firefighter position to a secondary position**
- **Does not include:**
  - **An employee whose primary duty is the performance of routine fire prevention inspections**

PRIMARY POSITIONS DEFINED

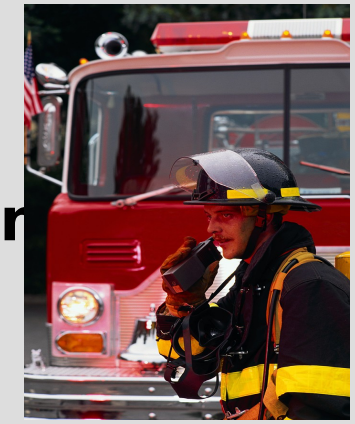
- **Primary duties are:**
  - **To perform work directly connected with controlling and extinguishing fires**

OR

  - **Maintaining and using fire fighting apparatus and equipment**

SECONDARY POSITIONS DEFINED

- **Secondary duties are:**
  - **In the firefighting field;**
  - **In an organization having a firefightin mission; and**
  - **In either:**
    - **<u>Supervisory</u> – a position whose primary duties are those of a first-level of firefighters in primary positions; or**
    - **<u>Administrative</u> – an executive, managerial, technical, semiprofessional, or professional position for which experience in a primary firefighting position, or equivalent experience outside the Federal government, is a mandatory prerequisite**



RETIREMENT PLANNING

RETIREMENT PLANNING

- **Early Career – 25 + years to retirement**
  - **Enroll in TSP**
  - **Enroll in benefits (FEHB, FEGLI, FEDVIP, FSA)**
  - **Pay civilian deposit**
  - **Pay military deposit**
- **Mid Career – 10 - 24 years to retirement**
  - **Adjust benefits based on life situation**
  - **Review level of TSP participation & allocation between the funds**

RETIREMENT PLANNING

- **Late Career:**
  - **Less than 10 years prior to retirement:**
    - **Use calculators in EBIS to get a rough estimate of annuity**
    - **Determine income needed in retirement using the Federal Ballpark E$timate calculator**
    - **Adjust TSP contributions & other savings based on results from calculators**
  - **Five years to retirement:**
    - **Verify eligibility to continue FEHB & FEGLI into retirement**
    - **Request a retirement estimate**
    - **Maximize TSP contributions & other savings**

RETIREMENT PLANNING LINKS

Federal Ballpark E$timate:

https://www.opm.gov/retire/tools/calculators/ballpark/menu.asp

Retirement information & services provided by OPM:

http://www.opm.gov/retire

U.S. Financial Literacy Education Con[illegible]e:

http://www.mymoney.gov

Army Benefits Center–Civilian EBIS:

https://www.abc.army.mil

CIVIL SERVICE RETIREMENT SYSTEM (CSRS) FF

- New employees first hired in covered position prior to 01-01-1984
- Contribute 7.5% of salary to CSRS
- Do not contribute to Social Security
- Can contribute to TSP up to IRS limit, but no agency matching
- Lose eligibility for CSRS coverage if there is a break in service after 01-01-1984 of more than 1 year

CSRS INTERIM FF

- **Employees first hired on/after 01-01-1984 & certain rehires**
- **Reduced CSRS contribution rate of 1.8%**
- **Contribute to Social Security**
- **On 01-01-1987, employees with CSRS Interim coverage changed to:**
  - **CSRS Offset if you had at least 5 years of civilian service**
  - **FERS if you had less than 5 years of civilian service**

CSRS OFFSET FF

- **Employees who were in CSRS Interim and had at least 5 years of civilian service as of 12-31-1986**
- **Employees who are or become subject to Social Security due to break in service & have at least 5 years of civilian service**
- **Reduced CSRS contribution rate of 1.3%**
- **Contribute to Social Security**
- **CSRS retirement benefits are “offset” by the value of your CSRS Offset service in your Social Security benefits**

CIVILIAN DEPOSIT/ REDEPOSIT

RETIREMENT SERVICE COMPUTATION DATE (RSCD)

- **Used to determine retirement eligibility and to calculate retirement annuity**
- **May not be the same as your Leave SCD (SCD that appears on your SF 50 & LES)**
- **Not all service that is creditable for leave is creditable for retirement**

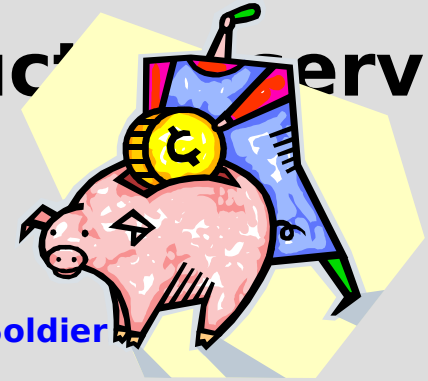
RETIREMENT SERVICE COMPUTATION DATE (RSCD)

- **Examples of service that is creditable for leave but not for retirement**
  - **Non-Appropriated Fund (NAF) service on a temporary appointment**
  - **For retired military, campaign or combat service if retired military pay is not being waived**

WHAT IS DEPOSIT SERVICE?

Any period of potentially creditable service during which retirement deductions are not withheld:

- **Generally, non-career time such as temporary or indefinite service**
- **Also known as non-deduc[illegible]ervice**



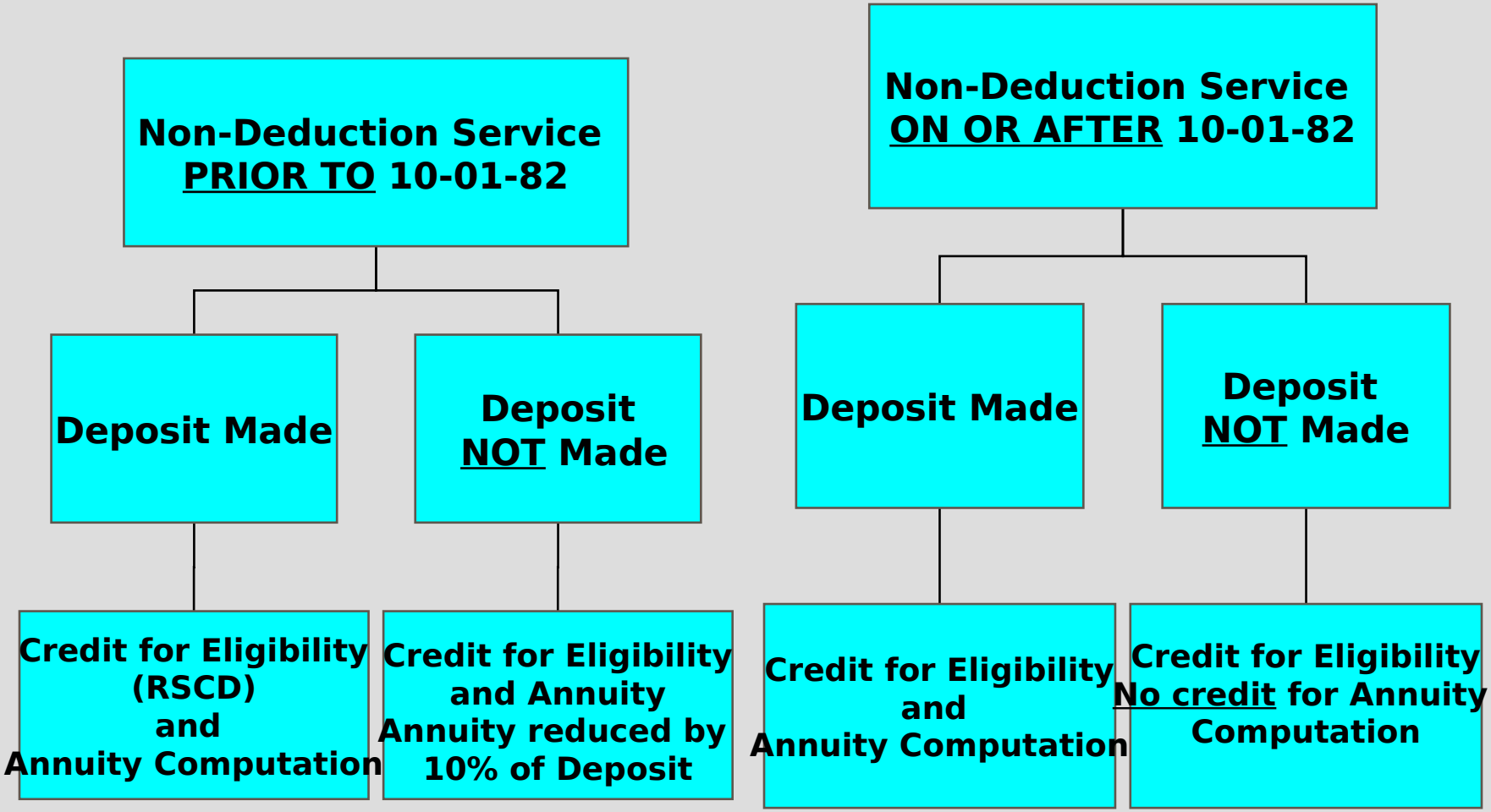
DEPOSIT SERVICE

However, it can also be service that was not considered Federal employment at the time it was performed, but a subsequent change in law now allows credit for retirement annuity computation purposes (VISTA, Peace Corps).

<u>Amount of Deposit</u>:

- **7% of earnings + Interest**
- **Interest will vary by the date service was performed**

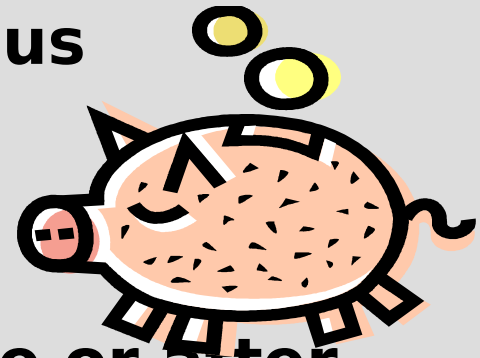
DEPOSIT SERVICE


Non-Deduction Service PRIOR TO 10-01-82
Deposit Made
Deposit NOT Made
Credit for Eligibility (RSCD) and Annuity Computation
Credit for Eligibility and Annuity Annuity reduced by 10% of Deposit
Non-Deduction Service ON OR AFTER 10-01-82
Deposit Made
Deposit NOT Made
Credit for Eligibility and Annuity Computation
Credit for Eligibility No credit for Annuity Computation

WHAT IS REDEPOSIT SERVICE?

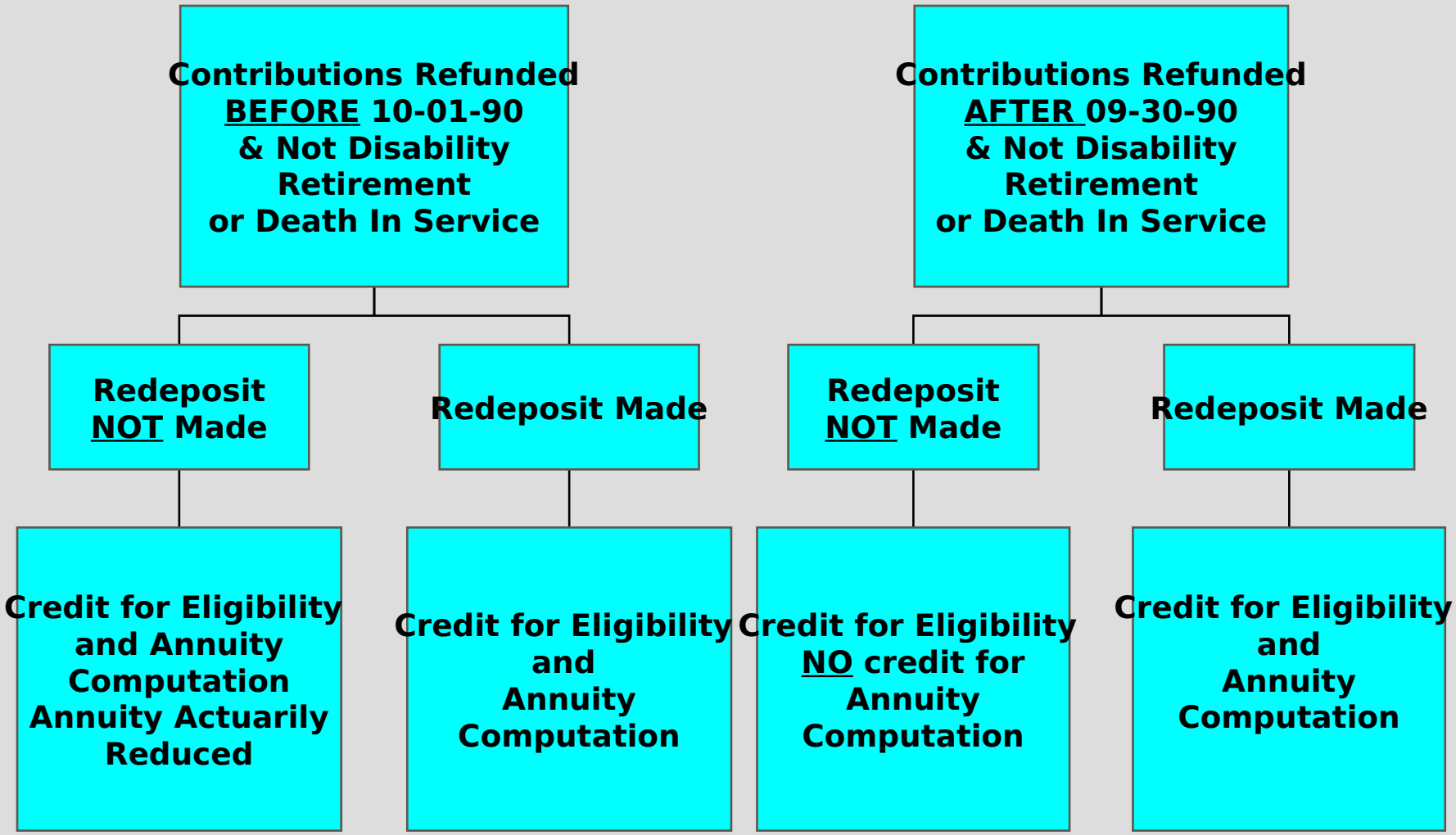
A sum of money paid into the Fund by an employee or survivor to cover a period of service during which deductions were withheld but later refunded under CSRS provisions

- **Redeposit = Amount of refund plus interest**



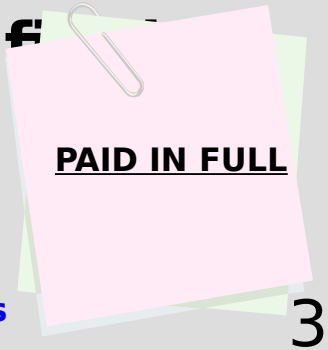
***Note*: Redeposit may be made before or after retirement.**

REDEPOSIT SERVICE


Contributions Refunded BEFORE 10-01-90 & Not Disability Retirement or Death In Service
Contributions Refunded AFTER 09-30-90 & Not Disability Retirement or Death In Service
Redeposit NOT Made
Redeposit Made
Redeposit NOT Made
Redeposit Made
Credit for Eligibility and Annuity Computation Annuity Actuarily Reduced
Credit for Eligibility and Annuity Computation
Credit for Eligibility NO credit for Annuity Computation
Credit for Eligibility and Annuity Computation

HOW TO PAY A CIVILIAN DEPOSIT OR REDEPOSIT

- **Complete front page of SF 2803, *Application to Make Deposit or Redeposit (CSRS)* and send to the ABC-C.**
- **ABC-C will calculate an estimated deposit/redeposit amount and mail to OPM.**
- **OPM will notify you of final deposit/redeposit amount and payment procedures.**
- **OPM will send you a receipt and new balance each time payment is made.**
- **Ensure "Payment In Full" notice is f… OPF.**



MILITARY DEPOSIT

PRE 01-01-1957 MILITARY SERVICE

No deposit required for creditable military service performed prior to 01-01-1957

CREDIT FOR POST-56 MILITARY SERVICE

IN RECEIPT OF MILITARY RETIRED PAY

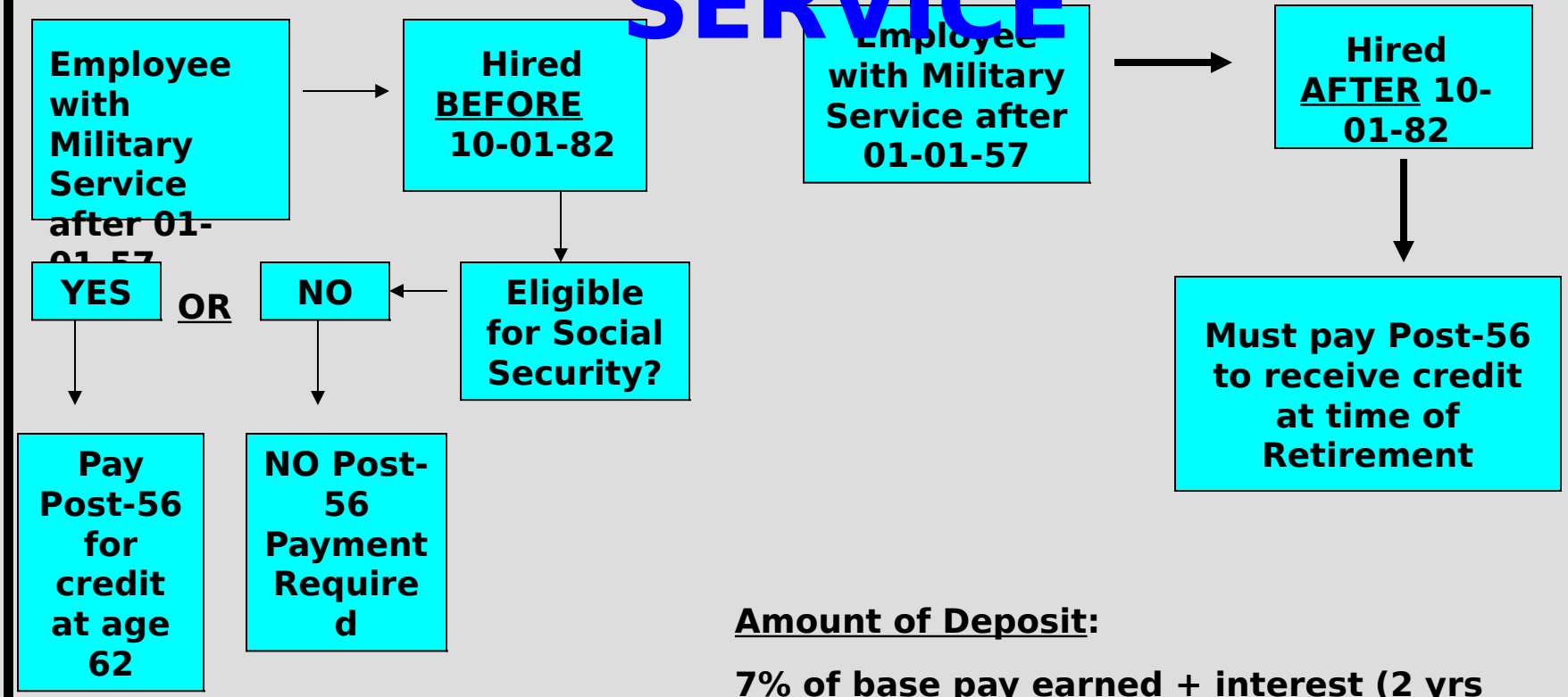
Based on Non – Combat Disability or Length of Service

No Credit unless Military Retired Pay is waived

Based on Combat Disability or Chapter 1223, Title 10 (Reserves)

Hired Before or After 10-01-82? See Next Slide

CIVILIAN SERVICE CREDIT FOR POST-56 MILITARY SERVICE


Employee with Military Service after 01-01-57
Hired BEFORE 10-01-82
Eligible for Social Security?
YES
OR
NO
Pay Post-56 for credit at age 62
NO Post-56 Payment Required
Employee with Military Service after 01-01-57
Hired AFTER 10-01-82
Must pay Post-56 to receive credit at time of Retirement

Amount of Deposit:

7% of base pay earned + interest (2 yrs interest free)

(Interest will vary)

HOW TO PAY A MILITARY DEPOSIT

- **Complete Form RI 20-97, *Estimated Earnings During Military Service*, and send to the appropriate branch of service (addresses are on the ABC-C website). Include copies of all of your DD 214s.**
- **Upon receipt of estimated earnings, include your DD 214, SF 2803 and forward to the ABC-C. The ABC-C will calculate an estimate of the deposit owed and forward to DFAS.**
- **DFAS will finalize the amount owed and advise you of payment options. Payments are made directly to DFAS-Cleveland.**
- **Ensure "Payment In Full" notice is filed in OPF.**

RETIREMENT REQUIREMENTS

TRANSFER REQUIREMENTS CSRS FF

- **While covered under the special provision, moves directly (that is, without a break in service exceeding 3 days) from a primary position to a secondary position;**

AND

- **If applicable, has been continuously employed in a secondary position or positions since moving from a primary position without a break in service exceeding 3 days.**

RETIREMENT ELIGIBILITY
CSRS FF

Minimum: Age 50 with 20 years creditable special service

Mandatory: Age 57 with 20 years creditable special service

RETIREMENT FORMS

- SF 2801, Application for Immediate Retirement
- Copy of marriage certificate, if married at time of retirement
- SF 2801, Schedule A (Military Service Information), Schedule B (Military Retiree Pay), Schedule C (Federal Employees Compensation Information)
- SF 2801-2, Spouse's Consent to Survivor Election
- SF 2818, Continuation of Life Insurance Coverage
- W-4P, Withholding Certification for Pension or Annuity Payment
- State Tax Forms, if applicable
- SF 2809, Health Benefits Registration Form
- DD 214, Report of Separation from Active Duty (or equivalent)
- OPM 1514, Military Deposit Worksheet
- OPM 1515, Military Service Deposit Election

UNUSED SICK LEAVE

- **Must retire on an immediate annuity**
- **Added to length of service for computation purposes only**
- **Additional time computed on the basis of a 2087 hour work ye**
- **May increase survivor ann**

FIREFIGHTER SICK LEAVE CONVERSION

To convert the FF sick leave balance to a regular sick leave balance, multiply the FF sick leave by 40, divide that number by the number of hours in the FF weekly tour of duty:

Example: Sick leave balance = 1422 hours and weekly tour of duty = 72 hours

1422 hrs x 40 = 56,880
56,880 ÷ 72 = 790 converted sick leave

790 hours = 4 months 17 days

Chart 2. -- Sick Leave Chart 2087 Hours

Chart for Converting Hours of Unused Sick Leave to Months and Days (See section 50A2.1-3G).

DAYS	1 Day	1 Month	2 Months	3 Months	4 Months	5 Months	6 Months	7 Months	8 Months	9 Months	10 Months	11 Months
0	0	174	348	522	696	870	1044	1217	1391	1565	1739	1913
1	6	180	354	528	701	875	1049	1223	1397	1571	1745	1919
2	12	186	359	533	707	881	1055	1229	1403	1577	1751	1925
3	17	191	365	539	713	887	1061	1235	1409	1583	1757	1930
4	23	197	371	545	719	893	1067	1241	1415	1588	1762	1936
5	29	203	377	551	725	899	1072	1246	1420	1594	1768	1942
6	35	209	383	557	730	904	1078	1252	1426	1600	1774	1948
7	41	214	388	562	736	910	1084	1258	1432	1606	1780	1954
8	46	220	394	568	742	916	1090	1264	1438	1612	1786	1959
9	52	226	400	574	748	922	1096	1270	1444	1617	1791	1965
10	58	232	406	580	754	928	1101	1275	1449	1623	1797	1971
11	64	238	412	586	759	933	1107	1281	1455	1629	1803	1977
12	70	243	417	591	765	939	1113	1287	1461	1635	1809	1983
13	75	249	423	597	771	945	1119	1293	1467	1641	1815	1988
14	81	255	429	603	777	951	1125	1299	1472	1646	1820	1994
15	87	261	435	609	783	957	1130	1304	1478	1652	1826	2000
16	93	267	441	615	788	962	1136	1310	1484	1658	1832	2006
17	99	272	446	620	794	968	1142	1316	1490	1664	1838	2012
18	104	278	452	626	800	974	1148	1322	1496	1670	1844	2017
19	110	284	458	632	806	980	1154	1328	1501	1675	1849	2023
20	116	290	464	638	812	986	1159	1333	1507	1681	1855	2029
21	122	296	470	643	817	991	1165	1339	1513	1687	1861	2035
22	128	301	475	649	823	997	1171	1345	1519	1693	1867	2041
23	133	307	481	655	829	1003	1177	1351	1525	1699	1873	2046
24	139	313	487	661	835	1009	1183	1357	1530	1704	1878	2052
25	146	319	493	667	841	1015	1188	1362	1536	1710	1884	2058
26	151	325	499	672	846	1020	1194	1368	1542	1716	1890	2064
27	157	330	504	678	852	1026	1200	1374	1548	1722	1896	2070
28	162	336	510	684	858	1032	1206	1380	1554	1728	1901	2075
29	168	342	516	690	864	1038	1212	1386	1559	1733	1907	2081

EXAMPLE: COMPUTING TOTAL SERVICE WITH UNUSED SICK LEAVE

AGE	TOTAL SERVICE
2010-12-31 (DOR)	**2010-12-31 (DOR)**
- 1958-04-05 (DOB)	**- 1983-11-09 (Ret-SCD)**
52-08-26	**27-01-22**

Converted Unused Sick Leave

790 hours =

+ 00-04-17

27-05-39

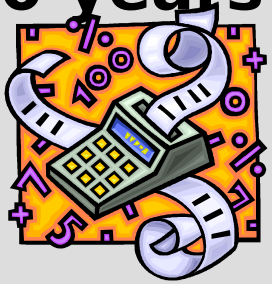
= 27-06-09

CSRS FIREFIGHTER ANNUITY COMPUTATION

- **2.50% X High-3 avg salary X first 20 years of FF service**

PLUS

- **2.00% X High-3 avg salary X remaining service > 20 years**



(includes unused sick leave)

(FF and non-FF service)

HIGH - 3 AVERAGE SALARY

- **Weighted average of highest 3 years of basic pay (including locality pay/local market supplement)**
- **Must be 3 consecutive years**
- **Is usually the last 3 years**
- **Is the highest salary, not the highest grade**
- **Normally, the beginning date of the 3 year period is determined by subtracting 3 years from the date of retirement**

HIGH-3 AVERAGE SALARY COMPUTATION (FF) – UNUSUAL TOUR

- **To calculate the basic pay for unusual work schedule (at least 53 hours per week):**
  - **Divide the Basic Pay + Locality (Adjusted Basic Pay) by 2756 to compute an hourly rate**
  - **Multiply the hourly rate by biweekly tour of duty (i.e., 106 or 144) to find the regular pay per pay period**
  - **Multiply the regular pay per pay period by 26 to compute the basic pay for retirement and FEGLI**

HIGH-3 AVERAGE SALARY COMPUTATION (FF) – UNUSUAL TOUR

Example:

Biweekly tour of duty = 144

Basic Pay + Locality = $40,770

$40,770 ÷ 2756 = $14.79 per hour

$14.79 x 144 (biweekly tour) = $2,129.76

$2,129.76 x 26 = $55,373.76 (basic pay for retirement and FEGLI)

HIGH-3 AVERAGE SALARY COMPUTATION (FF) – EMBEDDED TOUR

- **To calculate the basic pay for sustained 40-hour week (embedded tour):**
  - **The first 80 hours are computed based on a 2087-hour work year**
  - **Additional hours are calculated using a 2756-hour work year**

HIGH-3 AVERAGE SALARY COMPUTATION (FF) – EMBEDDED TOUR

- **Divide basic pay + locality by 2087 to compute hourly rate. Multiply this hourly rate by 80 to find the regular pay per pay period.**
- **Divide basic pay + locality by 2756 to compute the stand-by rate. Multiply this stand-by rate by the number of hours worked in excess of 80 hours.**
- **Add the regular pay to the stand-by pay and multiply by 26 to compute the pay for retirement and FEGLI.**

HIGH-3 AVERAGE SALARY COMPUTATION (FF) – EMBEDDED TOUR

Example:

Biweekly tour of duty = 112

Basic Pay + Locality = $50,174

$50,174 ÷ 2087 = $24.04 per hour

$24.04 x 80 (biweekly tour) = $1,923.20

$50,174 ÷ 2756 = $18.21 per hour

$18.21 x 32 (stand-by hours) = $582.72

$1,923.20 + $582.72 = $2,505.92

$2,505.92 x 26 = $65,153.92 (basic pay for retirement and FEGLI)

REDUCTIONS
DEDUCTIONS

- Age Reduction (VERA/DSR)
- Deposit/Redeposit Service
- Election of Survivor Benefits
- Post-56 Military Service - (Applies to CSRS Employees hired before 10-01-1982, if eligible for Social Security; known as “Catch 62”)
- Health Benefits
- Life Insurance
- Federal Income Taxes
- FEDVIP
- LTCI
- State Tax (if applicable)

SURVIVOR ELECTION OPTIONS

- ☑ **CURRENT Spouse Survivor Annuity ---Full (55% of your annuity)**
- ☑ **FORMER Spouse Survivor Annuity ---Full (55% of your annuity)**
- ☑ **Combination Current / Former Spouse Survivor Annuity**
- ☑ **Insurable Interest Survivor Annuity**
- ☑ **CURRENT Spouse Survivor Annuity ---Partial (55% of amount)**
- ☑ **FORMER Spouse Survivor Annuity ---Partial (55% of amount)**
- ☑ **Self Only Annuity (No survivor benefit)**

SURVIVOR BENEFIT COST / REDUCTION

Cost = 2.5% of base annuity up to $3,600 plus 10% of base annuity over $3,600

Example: $30,000 base annuity (Max elected)

$ 3,600 x 2.5% = $ 90
$26,400 x 10% = + $2,640

Reduction/Cost = $2,730 yearly

Survivor will receive 55% of base annuity = $16,500 yearly

SURVIVOR BENEFIT COST / REDUCTION

Cost = 2.5% of base annuity up to $3,600 plus 10% of base annuity over $3,600

Example: $30,000 base annuity ($3,600 elected)

$3,600 x 2.5% = $90.00

Reduction/Cost = $90.00 yearly

Survivor will receive 55% of $3,600 annuity = $1,980 yearly

SURVIVOR BENEFIT PAYMENTS

- **The survivor benefit is payable for life unless the survivor remarries before age 55.**
- **Benefits will be restored if the remarriage terminates in death, annulment or divorce.**

DISABILITY RETIREMENT

- **Disability Retirement - Unable to render useful & efficient service because of disease or injury**
- **Must be in a position covered by CSRS**
- **Must have a minimum of 5 years creditable civilian service**
- **Disability annuity IS subject to Federal tax**

DISABILITY RETIREMENT

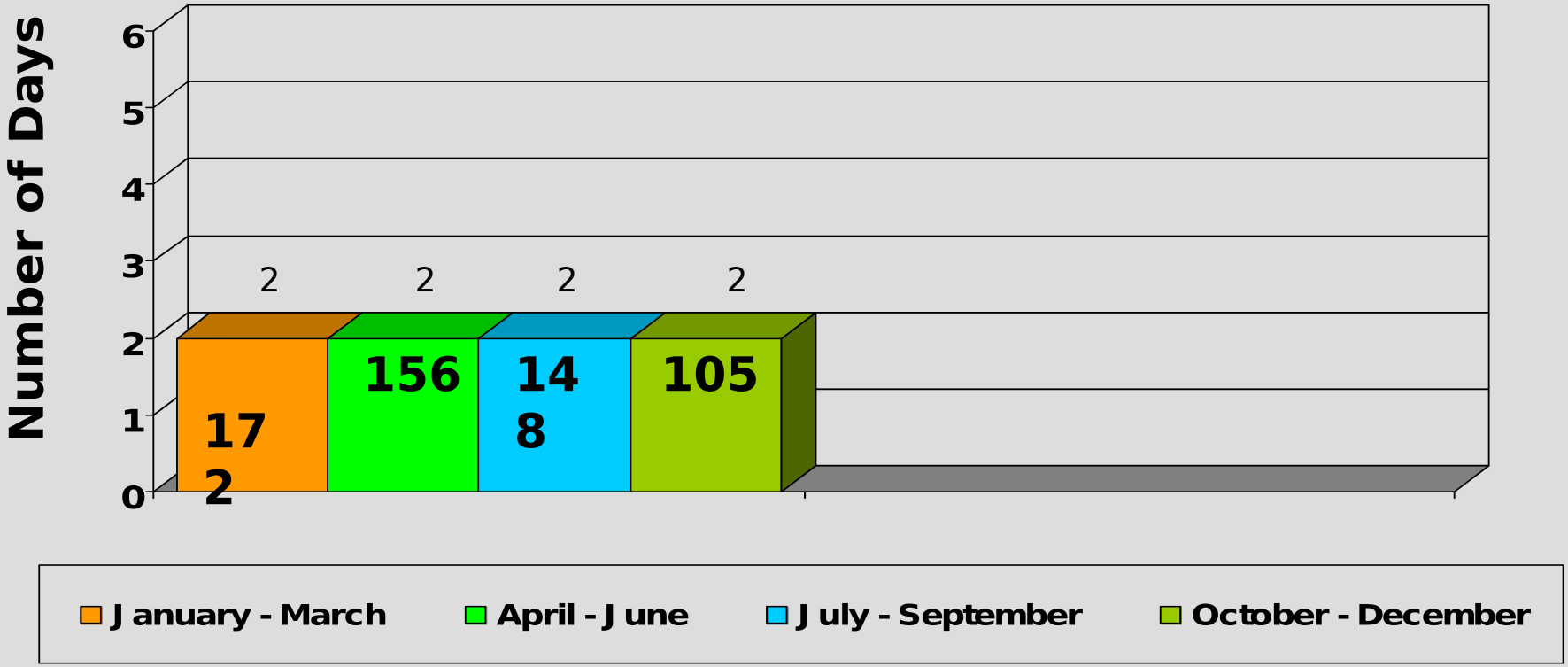
Submit all regular retirement forms

PLUS

- **SF 3112A – Applicant's Statement of Disability**
- **SF 3112B – Supervisor's Statement**
- **SF 3112C – Physician's Statement**
- **SF 3112D – Agency Certification of Reassignment & Accommodation Efforts**
- **FedMER Eligibility Statement**

DISABILITY CLAIM PROCESSING TIME

1 JANUARY – 31 DECEMBER 2008



Goal: Complete NLT 5 working days following receipt of all documentation.

DEATH-IN-SERVICE

- **If you die while still an active employee, your survivor MAY be entitled to death benefits**
- **In the event of your death, your supervisor needs to contact your servicing Human Resources (HR) Representative**
- **HR will contact ABC-C**
- **An ABC-C counselor will contact the survivor within 24 hours**

DEATH BENEFITS

Spousal Benefits: Monthly annuity (survivor benefits) payable if married to employee at least 9 months

EXCEPTIONS to the 9 months of marriage requirement:

- **Spouse is the parent of a child of the marriage, or**
- **Death was accidental**

DEATH BENEFITS

Children's Benefit(s) are payable if:

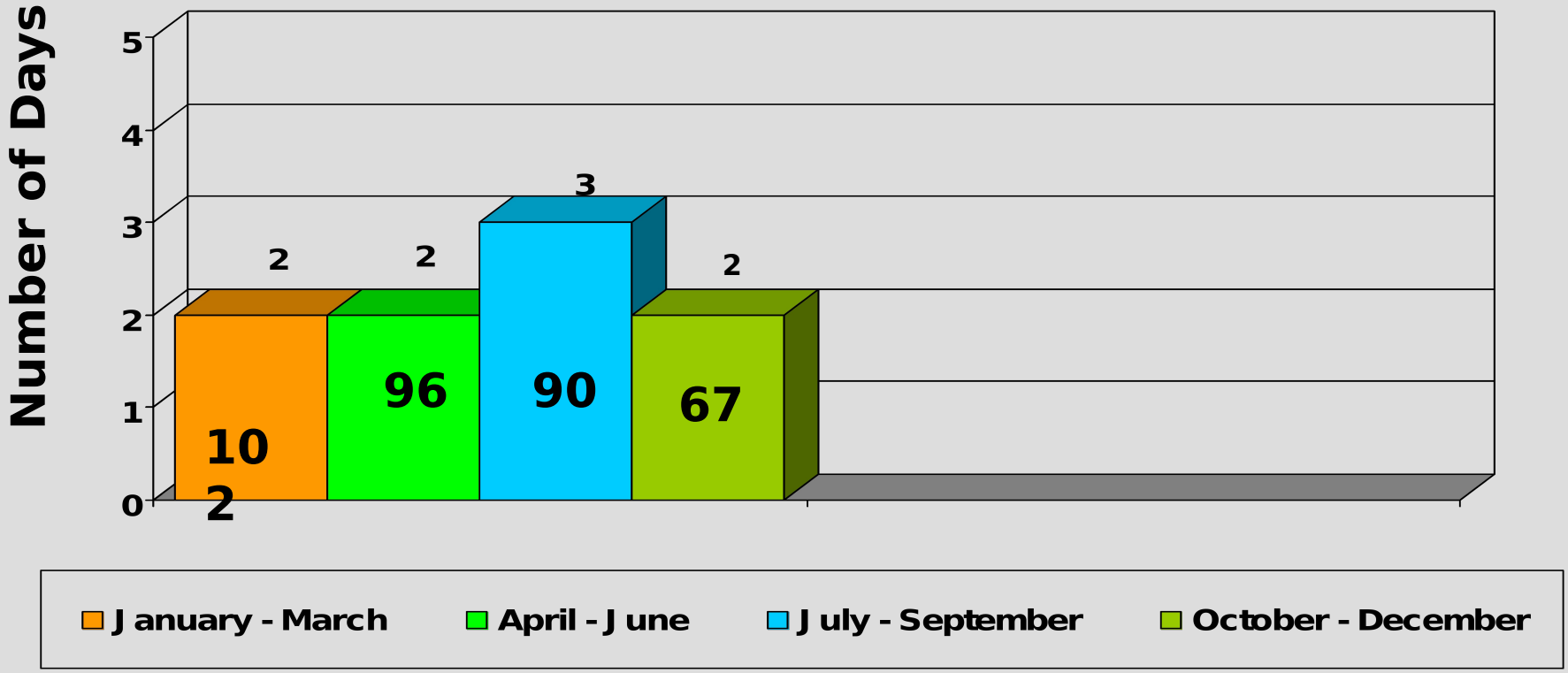
- **The child is unmarried AND under 18, or**
- **Under age 22 if full-time student, or**
- **Any age if disabled before 18**

DEATH BENEFITS

- **Up to 3 children if a parent is living**
  - **2009 rate is $469 per month per child**
  - **More than 3 children, $1,409 divided by # of children**
- **Up to 3 children if no living parent**
  - **2009 rate is $563 per month per child**
  - **More than 3 children, $1,691 divided by # of children**

DEATH CLAIM PROCESSING TIME

1 JANUARY – 31 DECEMBER 2008



Goal: Complete NLT 5 working days after claim forms are received.

COST OF LIVING ADJUSTMENTS (COLA)

- **The annual cost-of-living increase is based on the percentage increase in the Consumer Price Index (CPI)**
- **Normally, the rates are effective December 1 of each year and payable in the January 1 annuity check.**
  - **An annuitant's first COLA is prorated based on the number of months on the annuity rolls prior to the COLA.**
  - **A month is credited only if the annuity commenced on or before the last day of the month.**
  - **The full COLA as prescribed by law will be received each year thereafter.**
  - **The COLA for 2009 is 5.8%.**

WINDFALL ELIMINATION PROVISION (WEP)

- **If you didn't pay Social Security taxes on your government earnings and you are eligible for Social Security benefits, the formula used to figure your benefit amount may be modified, giving you a lower Social Security benefit.**

- **WEP affects Social Security benefits when any part of your Federal service after 1956 is covered under the Civil Service Retirement System (CSRS). However, Federal service where Social Security taxes are withheld (Federal Employees' Retirement System or CSRS Offset) will not reduce your Social Security benefit amounts.**

WINDFALL ELIMINATION PROVISION (WEP)

- **WEP does not apply to survivors benefits. It also does not apply if:**
  - **You are a Federal worker first hired after December 31, 1983;**
  - **You were employed on December 31, 1983, by a nonprofit organization that did not withhold Social Security taxes from your pay at first, but then began withholding Social Security taxes from your pay;**
  - **Your only pension is based on railroad employment;**
  - **The only work you did where you did not pay Social Security taxes was before 1957; or**
  - **You have 30 or more years of substantial earnings under Social Security.**

GOVERNMENT PENSION OFFSET (GPO)

- **If you receive a pension from a Federal, state or local government based on work where you did not pay Social Security taxes, your Social Security spouse or survivor's benefits may be reduced. You are exempt from the GPO if you were contributing to Social Security for your last 5 years of federal employment.**

- **Your Social Security benefits will be reduced by 2/3s of your government pension.**
  - **Monthly civil service pension - $1,200**
  - **2/3s offset to Social Security - $ 800***
  - **Spouse or survivor benefit - $1,000**
  - **Final amount due - $ 200**

http://www.socialsecurity.gov/gpo-wep/

NON-APPROPRIATED FUND (NAF) RETIREMENT PROCESSING

NAF Retirement System - Contact nearest NAF office

CSRS Retirement Plan - Contact the ABC-C

NON-APPROPRIATED FUND (NAF) RETIREMENT PROCESSING

IMPORTANT!!

If you are retiring and immediately being hired by NAF or transferring to other Federal employment, you must notify the ABC-C before your retirement is processed. This will prevent erroneous payout of your lump sum annual leave.

FEHB & RETIREMENT

Self Only

Self & Family

Additional Information: http://www.opm.gov/insure/health

OPM Tel: 1-888-767-6738

FEHB & RETIREMENT

- **Retire on an immediate annuity**
- **Be insured on the date of retirement**
- **Covered for the 5 years of service prior to retirement or since your FIRST opportunity to enroll (special rules for VERA and DSR)**
- **Coverage as a family member under FEHB of CHAMPUS/TRICARE counts towards 5 year requirement, however, employee must be enrolled in FEHB prior to retirement**

FEHB & RETIREMENT

- **Cost of FEHB is the same for retirees and active employees except that premiums are paid on a monthly basis vs. bi-weekly**
- **Same Open Season and qualifying life event opportunities as active employees**
- **Same FEHB plans available to retirees as active employees**
- **Once you cancel FEHB coverage in retirement, you can never re-enroll.**
- **At age 65, enrollment in Medicare is optional if you are not eligible for Social Security. If enrolled, it becomes your primary and your FEHB plan becomes your secondary provider.**

FEHB & RETIREMENT

- **Retirees can suspend FEHB for TRICARE or Medicare (if enrolled in Medicare + Choice health plan) and return to FEHB coverage during Open Season or immediately upon involuntarily losing non-FEHB coverage.**
- **Retirees do not participate in Premium Conversion.**
- **Your spouse is eligible to continue FEHB coverage after your death only if you have Self and Family coverage and you elect to provide a survivor benefit at retirement.**

MEDICARE

- **Part A (Hospitalization) – No Cost**
  - **Enroll at age 65**
  - **Enrollment is automatic at age 65 if you are receiving Social Security benefits**
- **Part B (Medical) – Monthly premium based on yearly adjusted gross income**
- **Part D (Drug) – Monthly premium**

FEGLI & RETIREMENT

Additional Information: www.opm.gov/insure/life OPM Tel: 1-888-767-6738

FEGLI & RETIREMENT

CONTINUATION INTO RETIREMENT

- **Retire on an immediate annuity**
- **Insured on date of retirement**
- **Enrolled in each Option and Multiple for the 5 years of service prior to retirement OR since your FIRST opportunity to enroll**
- **Election Form: SF2818 - Continuation of Life**

  Insurance Coverage – form requires signatures

FEGLI & RETIREMENT

BASIC LIFE OPTIONS:

Basic Insurance Amount (BIA) is based on your final annual salary rounded up, plus $2,000. Ex: $51,400 = $52,000 + $2,000 = Amt of Basic Ins $54,000

Options	**Before age 65**	**After age 65**
1. 75% reduction	BIA x .3250 (per $1,000) ex: $17.55 per month	NO COST ***Coverage reduces 2% per mth for 37.5 mths until it reaches a final value of $13,500***
2. 50% reduction	BIA x .9250 (per $1,000) ex: $49.95 per month	BIA x .6000 (per $1,000) ex: $32.40 per month ***Coverage reduces 1% per mth for 50 mths until it reaches a final value of $27,000***
3. NO reduction	BIA x 2.1550 (per $1,000) ex: $116.37 per month	BIA x 1.8300 (per $1,000) ex: $98.82 per month

FEGLI & RETIREMENT

OPTION A - STANDARD COVERAGE:

OPTION A - Standard = $10,000

Age Group	Monthly Cost
Under 35	$0.65
35 thru 39	$0.87
40 thru 44	$1.30
45 thru 49	$1.95
50 thru 54	$3.03
55 thru 59	$5.85
60 thru 64	$13.00
65 & above	NO COST

At age 65 coverage reduces by 2% per month for 37.5 months until it reaches $2,500.

FEGLI & RETIREMENT

OPTION B – ADDITIONAL COVERAGE (1 – 5 MULTIPLES OF PAY):

OPTION B – Ex: Annual Salary $51,400 1x Multiple elected = $52,000

Age Group	Mthly Cost @ $1000	Mthly Cost
Under 35	$0.065	$3.38
35 thru 39	$0.087	$4.52
40 thru 44	$0.130	$6.76
45 thru 49	$0.195	$10.14
50 thru 54	$0.303	$15.76
55 thru 59	$0.607	$31.56
60 thru 64	$1.300	$67.60
65 thru 69	$1.560	$81.12
70 thru 74	$2.600	$135.20
75 thru 79	$3.900	$202.80
80 & Above	$5.200	$270.40

FULL Reduction: At age 65, no cost & coverage reduces by 2% per month for 50 months at which time coverage will end.

NO Reduction: Coverage and premium will continue.

FEGLI & RETIREMENT

OPTION C - FAMILY COVERAGE

(1 - 5 MULTIPLES):

OPTION C - Spouse = $5,000 (1x Multiple) / Each Child = $2,500 (1x Multiple)

Age Group	Mthly Cost per Multiple	Mthly Cost (1x)
Under 35	$0.59	$0.59
35 thru 39	$0.74	$0.74
40 thru 44	$1.00	$1.00
45 thru 49	$1.30	$1.30
50 thru 54	$1.95	$1.95
55 thru 59	$3.14	$3.14
60 thru 64	$5.63	$5.63
65 thru 69	$6.50	$6.50
70 thru 74	$7.37	$7.37
75 thru 79	$9.75	$9.75
80 & above	$13.00	$13.00

FULL Reduction: At age 65, no cost & coverage reduces by 2% per month for 50 months at which time coverage will end.
NO Reduction: Coverage and premium will continue.

TSP & RETIREMENT

Thrift Savings Plan

http://www.tsp.gov

Telephone: 1-877-968-3778

TDD: 1-877-847-4385

Mailing Address:

P.O. Box 385021

Birmingham, AL 35238

Monday through Friday

7:00 a.m. – 9:00 p.m. ET

THRIFT SAVINGS PLAN (TSP)

- Tax deferred retirement savings & investment plan
- Provides the opportunity to increase your retirement income
- You must be in a position subject to retirement deductions to contribute
- TSP offers two approaches to investing your money:
  - L Funds are “Lifecycle” Funds invested in a mix of stocks, bonds, & Government securities
  - Individual Funds are the G, F, C, S, I funds

TSP FUNDS

- **Government Securities Investment (G) Fund**
  - **Invested in short-term U.S. Treasury securities**
  - **Interest income without risk of loss of principal**
  - **Payment of principal & interest is guaranteed**
  - **Low risk**
  - **10-year annual return: 5.12%**

- **Fixed Income Index Investment (F) Fund**
  - **Government, corporate & mortgage-backed bonds**
  - **Invested in bond index fund that tracks Lehman Brothers U.S. Aggregate (LBA) bond index**
  - **Offers opportunity to earn rates of return that exceed money market fund rates over the long term**
  - **Low to moderate risk**
  - **10-year annual return: 6.01%**

TSP FUNDS

- **Common Stock Index Investment (C) Fund**
  - **Stocks of large & medium-sized US companies**
  - **Invested in stock index fund that tracks the Standard & Poors (S&P) 500 stock index**
  - **Potential to earn high investment returns over the long term**
  - **Moderate risk**
  - **10-year annual return: 5.88%**

- **Small Capitalization Stock Index (S) Fund**
  - **Stocks of small to medium-sized US companies**
  - **Invested in stock index fund that tracks Dow Jones Wilshire 4500 Completion (DJW 4500) index**
  - **Earn potentially higher investment returns over the long term than in the C Fund**
  - **Moderate to high risk (more than the C Fund)**
  - **10-year annual return: 7.66%**

TSP FUNDS

- **International Stock Index Investment (I) Fund**
  - **International stocks of 21 developed countries**
  - **Invested in stock index fund that tracks the Morgan Stanley Capital International EAFE (Europe, Australasia, Far East) index**
  - **Potential to earn high investment returns over the long term**
  - **Moderate to high risk**
  - **10-year annual return: 8.53%**

- **Lifecycle (L) Fund**
  - **Each L Fund is invested in the individual TSP funds (G, F, C, S, I), using investment allocations that are tailored to different time horizons**
  - **Objective is to provide the highest possible rate of return for the amount of risk taken**
  - **Subject to the risks of the individual funds**
  - **Expected returns will be approximately equal to weighted average of the G, F, C, S, I Funds' returns**

LIFECYCLE FUNDS

FUND	TIME HORIZON	GROWTH	RISK
L Income	Today and the near future	Low	Low
L 2010	2008 through 2014	Moderate	Moderate
L 2020	2015 through 2024	Moderate to High	High
L 2030	2025 through 2034	High	High
L 2040	2035 or later	High	Very High

LIFECYCLE FUNDS FUND ALLOCATIONS

L FUND	G Fund	F Fund	C Fund	S Fund	I Fund
L Income	74%	6%	12%	3%	5%
L 2010	58%	7%	19%	6%	10%
L 2020	31%	8%	32%	11%	18%
L 2030	19%	9%	37%	15%	20%
L 2040	8%	10%	41%	17%	24%

TSP PROJECTION

Amount of Annual TSP Contribution	# of Years to Contribute	Rate of Return (based on 10-year summary of annual returns for C Fund)	Projected TSP Account Balance
$7,500	10	6%	$102,562
$7,500	20	6%	$289,163
$7,500	30	6%	$628,666
$5,000	30	6%	$419,110
$2,500	30	6%	$209,555

TSP & RETIREMENT OPTIONS

- Automatic cashout (accounts less than $200)
- Leave money in the TSP
- Age-based withdrawal
- Full Withdrawal
  - Single payment
  - Monthly payments
  - Life annuity
- Mixed Withdrawal
- Must begin to receive TSP funds by April 1 of the year following the year you are 70 ½

HOW TO APPLY:

TSP-70 FORM - Withdrawal Request

TSP CATCH-UP CONTRIBUTIONS

- Open to TSP participants age 50 or older
- Not eligible for agency automatic 1% matching contribution
- Limited to $5,500 for year 2009
  - Must be contributing IRS yearly maximum, $16,500 for 2009
  - Must make new election each year

Elections made via EBIS at https://www.abc.army.mil or IVRS at 1-877-276-9287

LONG TERM CARE INSURANCE (LTCI)

Want to talk with a Certified Long Term Care Insurance Consultant?

Tel: 1-800-LTC-FEDS (1-800-582-3337)
TTY: 1-800-843-3557
Mon - Fri 8 a.m. - 8 p.m. ET
Sat 9 a.m. - 5 p.m. ET
Closed Sun and Federal holidays.

http://www.ltcfeds.com

FLEXIBLE SPENDING ACCOUNTS (FSA)

To receive more information regarding FSAs, please contact a SHPS counselor.
Retirees are not eligible to continue FSA.

Email: FSAFEDS@shps.net
Telephone: 1-877-FSAFEDS (1-877-372-3337)
TTY: 1-800-952-0450

- **Mon-Fri 9 am – 9 pm ET**
- **Closed Weekends and Holidays**
- **http://www.fsafeds.com**

FEDERAL EMPLOYEES DENTAL & VISION INSURANCE PROGRAM (FEDVIP)

Can enroll in dental, vision, or both

Self Only **Self & One** **Self & Family**

Dental Benefits

Diagnostic
Preventative
Emergency Care
Restorative
Oral/Maxillofacial Surgery
Endodontics
Periodontics
Prosthodontics
Orthodontics

Vision Benefits

Diagnostic Services
Preventative Services
Eyewear
- Glasses
- Contacts

ENROLL AT

https://www.benefeds.com

1-877-888-3337

TTY 1-877-889-5680

DESIGNATION OF BENEFICIARY

Beneficiary Forms:

- **SF 1152 (Unpaid Comp)**
- **SF 2823 (FEGLI)**
- **SF 2808 (CSRS)**
- **TSP 3 (TSP)**

Order of Precedence:

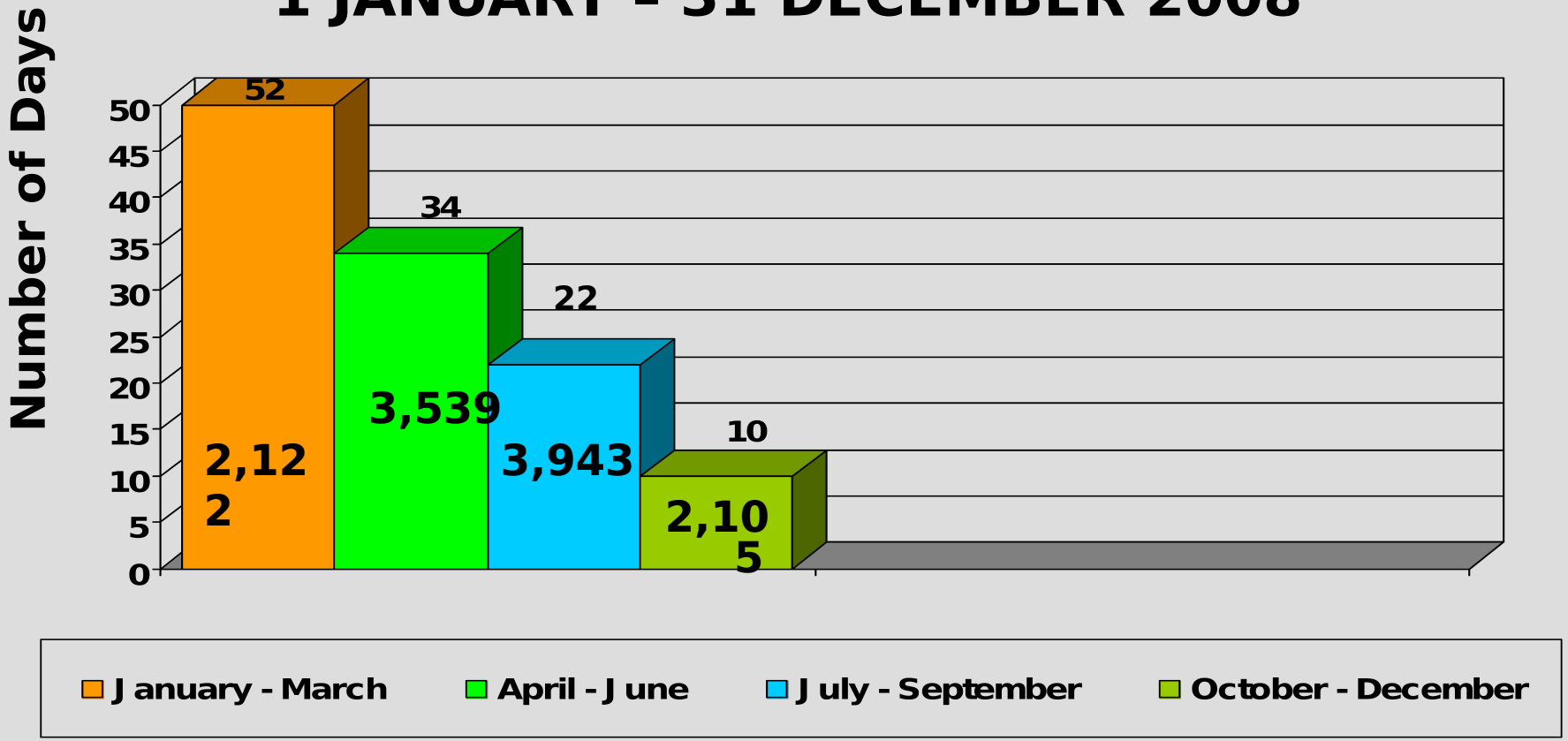
- **Court Order**
- **Designation of Beneficiary**
- **Widow or Widower**
- **Children (and/or descendants of deceased children)**
- **Parents**
- **Executor or Administrator of Estate**
- **Next of Kin**

RETIREMENT ESTIMATE

- **Request your retirement estimate no more than 5 years prior to your retirement eligibility date**
- **ABC-C will compute one retirement estimate per calendar year**
- **Retirement estimate includes:**
  - **Verification of military & civilian service documented in your Official Personnel Folder (OPF)**
  - **Calculation of amount of civilian deposit and/or redeposit owed**
  - **Impact of unpaid civilian deposit/redeposit & military deposit on your retirement annuity**
  - **Confirmation of your current FEHB & FEGLI enrollment & your eligibility to continue these benefits into retirement**

RETIREMENT ESTIMATE PROCESSING TIME

1 JANUARY – 31 DECEMBER 2008



ABC-C RETIREMENT PROCEDURES & PROCESS

- **5 years prior to retirement eligibility:**
  - **Contact the ABC-C for retirement estimate & information**
  - **Call ABC-C with questions on retirement estimate**
- **180 days prior to retirement:**
  - **Download forms from ABC-C website**
  - **Call ABC-C for help with the retirement forms**
- **120 days prior to retirement:**
  - **Mail retirement forms to ABC-C**
  - **Maintain personal copy**

ABC-C RETIREMENT PROCEDURES & PROCESS

- **ABC-C receives your retirement package:**
  - **Reviews retirement package**
  - **Sends letter acknowledging receipt and requests missing forms/documents**
  - **Requests OPF 90-120 days out**
- **30-60 days prior to retirement:**
  - **Retirement package assigned to counselor**

ABC-C RETIREMENT PROCEDURES & PROCESS

- **ABC-C retirement counselor:**
  - **Verifies required forms and documents**
  - **Processes retirement package**
  - **Provides final retirement counseling**
  - **Retirement package is forwarded to DFAS**

✓ **Good retirement address & contact information**

ABC-C RETIREMENT PROCEDURES & PROCESS

- **2 - 4 weeks after retirement:**
  - **Final paycheck is received**
  - **Lump sum annual leave is paid**
  - **VSIP payments if applicable**

- **8 - 10 weeks after retirement:**
  - **Receive 1st INTERIM payment**
  - **Receive letter from OPM with CSA number**

Office of Personnel Management Retirement Operations Center
P.O. Box 45
Boyers, PA 16017

www.opm.gov
email: retire@opm.gov
Tel: 1-888-767-6738

Social Security Administration
www.ssa.gov
www.medicare.gov
Tel: 1-800-772-1213

IRS Publication 721
www.irs.gov
tel: 1-800-Tax-

FOR ADDITIONAL RETIREMENT INFORMATION

CONTACT THE ABC-C

- **Toll Free 1-877-276-9287 (TDD 1-877-276-9833)**
- **Belgium: 0800-78245**
- **Germany: 0800-1010282**
- **Italy: 0800-780821**
- **Japan: 00531-1-20378**
- **Korea: 00798-14-800-4766**
- **Kuwait: 1-877-276-9287 (Dial 809-463-3376 for DSN line, wait for a tone, then dial the toll free number)**
- **Netherlands: 0800-0232739**
- **Saudi Arabia: 1-877-276-9287**
- **United Kingdom: 08-000857723**
- **Counselors are available from 6 am – 6 pm CT**
- **Website: https://www.abc.army.mil**
- **Mailing Address: 303 Marshall Avenue, Ft. Riley, KS 66442-5004**

Army Benefits Center - Civilian
1-877-276-9287

Initial Options

Select: 1= Army Civilian 2= DCMA Civilian 3= Army Uniformed Services Member	**Select:** 1= Customer Service Survey 2= Access Benefits and Entitlements **Select:** 1= Current or Separated Civilian Employee 2= Retiree or Surviving Spouse 3= Seeking Temporary Continuation of Coverage (FEHB only)	**To access Benefits and Entitlements:** 1= Enter SSN and PIN 1= Change your PIN 2= Continue 2= Forgot PIN **Current Duty Phone** 1= Correct 2= Change	**Main Menu:** 0= Benefits Counselor 1= FEHB 2= Retirement 3= TSP 4= FEGLI 6= Fax Document 9= Exit System

Menu Information Available after Main Menu Option Selected

1 = FEHB: 1= General Information 2= Personal Information 3= New Employee Election 4= Change from Self and Family to Self Only (without changing plan) 5= Open Season Election 6= Cancel FEHB 7= Non-Open Season Change 8= Fax of latest SF 2809 0= Counselor 9= Previous Menu	**2 = Retirement:** 1= General Information 2= Personal Information 3= Retirement Estimate 0= Counselor 9= Previous Menu	**3 = TSP:** **1= Personal Information** 2= TSP Election 4= Stop Contributions 5= TSP Catch-Up Election 0= Counselor 9= Previous Menu	**4 = FEGLI:** **1= General Information** 2= Personal Information 3= New Employee Election 4= Non-Open Season Election 5= Open Season Election 6= Fax of Open Season Election 0= Counselor 9= Previous Menu	**6 = Faxed Documents:** 1= Request a Document 2= Index of Documents 9= Previous Menu

Questions?